



ENA's Gas Goes Green Review Group: Terms of Reference

Background and context

- Energy Networks Association (ENA) represents the electricity and gas network companies in the UK and Ireland. Energy networks have a fundamental role to play in helping the UK meet its ambitious Net Zero targets. As the voice of the energy networks sector, ENA is leading the Gas Goes Green programme on behalf of its members to lay the foundations of a zero-carbon gas grid in the UK.
- Bringing together all five of Britain's gas network companies, the Gas Goes Green programme is ENA's response to the challenge of replacing the carbon-emitting natural gas that 85% of our homes rely upon for heating, hot water, and cooking.
- Gas Goes Green has engaged closely with stakeholders over the years through forums and channels such as the quarterly Advisory Group workshops, webinars, and the Entry Customer Forum. Whilst this worked well over the years, we remain committed to listening to our stakeholders and improving ways in which we can work together as an industry.
- Gas Goes Green reviewed its governance in 2022 to explore approaches that enable more in-depth participation and collaboration of relevant stakeholders. As part of this process and in response to stakeholder feedback, the Advisory Group was replaced by the Insights Forum and the Review Group was formed.
- The purpose of the Review Group is to help shape the direction and priorities of the Gas Goes Green projects through bi-yearly and adhoc (when agreed) meetings.

Purpose and objective of the Review Group

The Review Group is a closed group of industry representatives and experts, selected and invited by ENA. The Review Group will include no more than 20 members. Members are welcome to participate in the Insights Forum as well to ensure most up-to-date overview of the Gas Goes Green programme and deliverables. The purpose of the Review Group is to:

- Help shape the direction and priorities of the Gas Goes Green programme, as well as looking at some of ENA's wider gas programme activities
- Provide input to the Programme Steering Group on programme scope, progress, risks and issues
- Provide feedback on programme outputs and draft deliverables

The Review Group will meet twice a year, with the possibility of additional ad-hoc meetings when appropriate. Review Group meetings will alternate with Insight Forum meetings on a quarterly basis. Material will be presented, with in-depth discussion occurring throughout the meeting. The objective of these meetings is to benefit from stakeholder views on the UK gas network transition by collecting members:

- Advice on programming and scoping of future Gas Goes Green activities
- Feedback on Gas Goes Green outputs and draft deliverables

Roles and responsibilities

Chair of the meeting

- The meetings will be chaired by an ENA representative who will ensure two-way alignment between the Gas Goes Green Steering Committee and the Review Group. Please see below for the Gas Goes Green governance overview for a visual depiction of the reporting structure.



- The chair will prepare the meeting with the facilitator(s). This includes setting the objectives and agenda, as well as identifying items for member feedback.
- The chair is responsible for sharing the invitation, the agenda, and any meeting materials to the Review Group members ahead of the meeting to ensure that members are able to review beforehand and come well prepared to meetings.

Meeting facilitator

- The role of the facilitator is to ensure meeting objectives are met, the agenda is adhered to, and to stimulate inclusive participation of the Review Group members.

Members

- Members are asked to actively participate and meaningfully contribute to the discussions and ensure that they are adequately prepared for meetings.
- Members represent the view of their organizations and industry sector. Members can also provide feedback based on their expertise.
- Members are responsible for ensuring that they are not in breach of Competition Law and must declare any conflicts of interest.

Practicalities of the Review Group meetings

- We ask the members to respect Chatham House Rules to ensure open communication.
“When a meeting, or part thereof, is held under the Chatham House Rule, participants are free to use the information received, but neither the identity nor the affiliation of the speaker(s), nor that of any other participant, may be revealed.”
- Unlike the Insights Forum, the Review Group is a closed group and meetings will not be recorded.
- ENA will provide secretariat support to the Review Group. This includes taking meeting minutes and maintaining a log to capture feedback on material presented for review. The chair is responsible for communicating the feedback to the appropriate recipient (being the Steering Group or workstreams).

Gas Goes Green governance 2022/23

