

Draft Terms of Reference –Distributed Generation- DNO Steering Group (DG-DNO Steering Group)

Aim

To discuss and address distributed generation connection issues, share best practice, develop agreed solutions, and communicate progress to all stakeholders, notably at the annual DG Forum.

Scope

The DG-DNO Steering Group will consider any aspect relating to the connection of distributed generation and will act as a steering group. Where other fora exist then in some instances, issues will be passed to those for consideration but reported back on to the Steering Group.

The DG-DNO Steering Group will be responsible for the organisation of ‘DG Fora’. These will supersede those organised by Ofgem in 2011 and 2012 but a significant Ofgem involvement will be sought.

Structure

The DG-DNO Steering Group membership should include representation from all DNOs and Trade Associations representing all technology types. Membership should be limited to around 20.

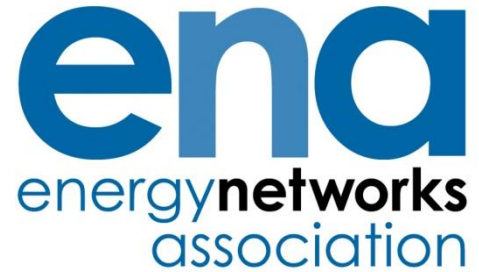
- Chair (provided by the DNOs);
- Deputy Chair (provided by the non-DNO members);
- A representative from each DNO; and
- A representative from each relevant Trade Association;¹One or more practitioners as nominated and agreed by their respective associations
- A representative from the Metered Connections Customer Group
- A representative from the CNA
- A representative from ENA; and
- The Chair of the ENA Technical Forum.

Applications by new members should be submitted to the chair for consideration by the steering group. The existing members at the time of publication are listed in Appendix 2.

Depending on the requirements of the Forum, other experts may be invited to attend meetings on specific topics where they have relevant expertise and knowledge. Alternatively,

¹ All associations representing distributed generators are eligible to participate.

The Voice of the Networks



ad-hoc sub groups will be formed to look into specific issues and report back to the Steering Group.

For ENA administrative purposes, the DG-DNO Steering Group will report into the Electricity Regulation Group and provide periodic reports to them. Note that this is not intended to compromise the intent of a collaborative working arrangement between DNOs and stakeholders.

Requirements of members

Members should be prepared to attend regularly, participate constructively, and take actions and report back to the Steering Group on actions taken.

Members may be required to bring distributed generation issues to the meeting that are raised by parties other than members of their trade association.

Meeting Frequency

A full day meeting should normally take place every two to three months, unless there is urgent matter than needs to be resolved in which case an early meeting would be convened. Notice of meetings will be sent to members of the Steering Group not less than 30 working days in advance of each meeting. Meetings will generally be held at the ENA offices in London. Use of teleconferences and webinars may also be utilised where considered appropriate.

Publication of Meeting Materials

The DG-DNO Steering Group will publish information on the Electricity Network Association's (ENA) website.

The website shall be the repository for holding the meeting schedule, minutes, and action logs resulting from each meeting and any presentations and/or papers discussed at the meetings. This facilitates availability of information to all interested parties.

Monitoring and Reporting

The DG-DNO Steering Group will report on overall progress at the annual DG Fora, via the Chair and Co-Chair.

Ongoing monitoring will be provided against coordinated workplan deliverables on the website.

Individual DNOs will report on progress against their individual workplans on their respective websites.

Individual members will report formally on progress as and when requested by Ofgem.

Appendix 1 – List of Trade Associations represented

- Renewable UK
- Scottish Renewables
- Renewable Energy Association
- Solar Trade Association
- Community Energy Scotland
- National Farmers Union
- Energy UK

Appendix 2 – List of Steering Group members as at 5 August 2015

	Name	Member type	Organisation
1	Brian Hoy (Chair)	DNO	Electricity North West
2	Mike Hammond	DNO	Northern Powergrid
3	Gary Bartlett	DNO	SSE Power Distribution
4	Graham Campbell	DNO	SP EnergyNetworks
5	Martin Lee	DNO	Chair DG Technical Forum
6	Steve Halsey	DNO	UK Power Networks
7	Tim Hughes	DNO	Western Power Distribution
8	David Spillett	ENA	Energy Networks Association
9	Mark Askew	ENA	Energy Networks Association
10	Alexandra Moore	ENA	Energy Networks Association
11	Alice Waltham	Trade Association	Scottish Renewables
(Alt)	Mike Rieley	Trade Association	Scottish Renewables
12	Graham Pannell (Vice Chair)	DG	RES
13	Fruzsina Kemenes	DG	RWE
14	Andy Strowbridge	DG	Windflow
15	James Hoare	Trade Association	BPVA
(Alt)	Ben Cosh	DG	STA
16	Nicola Waters	Trade Association	STA
17	Jonathan Graham	Trade Association	ADE/AMPS
(Alt)	Chris Marsland	Trade Association	ADE/AMPS
18	Felix Wight	Trade Association	Community Energy Scotland
19	Saeed Ahmed	Trade Association	CNA
20	Bob Weaver	Trade Association	Renewable Energy Association/MCCG
21	Kyle Martin	Trade Association	Energy UK
Corresponding members			
	Jonathan Scurlock	Trade Association	National Farmers Union
	Louise Staples	Trade Association	National Farmers Union

Last updated 5 August 2015