

DRAFT Terms of Reference

Distributed Energy Resources - DNO Steering Group (DER-DNO Steering Group)

Aim

To discuss and address the connection issues of distributed energy resources with export capability (DER), share best practice, develop agreed solutions, and communicate progress to all stakeholders, notably at the annual DER Connections Forum.

Scope

The DER-DNO Steering Group will consider any aspect relating to the connection of DER and will act as a steering group. Where other fora exist then in some instances, issues will be passed to those for consideration but reported back on to the Steering Group.

The DER-DNO Steering Group will be responsible for the organisation of the 'DER Connections Forum'. These will supersede those organised by Ofgem in 2011 and 2012 but a significant Ofgem involvement will be sought.

Structure

The DER-DNO Steering Group membership should include representation from all DNOs and Trade Associations representing all technology types. Membership should be limited to around 20.

- Chair (provided by the DNOs);
- Deputy Chair (provided by the non-DNO members);
- A representative from each DNO; and
- A representative from each relevant Trade Association; ¹One or more practitioners as nominated and agreed by their respective associations;
- A representative from the Metered Connections Customer Group;
- A representative from the CNA;
- A representative from ENA; and
- The Chair of the ENA Technical Forum.

Applications by new members should be submitted to the chair for consideration by the steering group. The existing members at the time of publication are listed in Appendix 2.

Depending on the requirements of the Steering Group, other experts may be invited to attend meetings on specific topics where they have relevant expertise and knowledge. Alternatively, ad-hoc sub groups will be formed to look into specific issues and report back to the Steering Group.

¹ All associations representing distributed generators are eligible to participate.

For ENA administrative purposes, the DER-DNO Steering Group will report into the Electricity Regulation Group and provide periodic reports to them. Note that this is not intended to compromise the intent of a collaborative working arrangement between DNOs and stakeholders.

Requirements of Members

Members should be prepared to attend regularly, participate constructively, and take actions and report back to the Steering Group on actions taken.

Members may be required to bring distributed generation issues to the meeting that are raised by parties other than members of their trade association.

Meeting Frequency

A full day meeting should normally take place every two to three months, unless there is urgent matter than needs to be resolved in which case an early meeting would be convened. Notice of meetings will be sent to members of the Steering Group not less than 30 working days in advance of each meeting. Meetings will generally be held at the ENA offices in London. Use of teleconferences and webinars may also be utilised where considered appropriate.

Publication of Meeting Materials

The DER-DNO Steering Group will publish information on the Electricity Network Association (ENA) website.

The website shall be the repository for holding the meeting schedule, minutes, and action logs resulting from each meeting and any presentations and/or papers discussed at the meetings. This facilitates availability of information to all interested parties.

Monitoring and Reporting

The DER-DNO Steering Group will report on overall progress at the annual DER Fora, via the Chair and Co-Chair.

Ongoing monitoring will be provided against coordinated workplan deliverables on the website.

Individual DNOs will report on progress against their individual workplans on their respective websites.

Individual members will report formally on progress as and when requested by Ofgem.

Appendices

Appendix 1 – List of Trade Associations Represented

- Renewable UK
- Scottish Renewables
- Renewable Energy Association
- Solar Trade Association
- Community Energy Scotland / Community Energy England
- Energy UK
- Electricity Storage Network

Appendix 2 – List of Steering Group Members as at June 2017

Full DER-DNO Steering Group Members		
Name	Company	Type
Brian Hoy (Chair)	ENWL	ENA Member
Chris Allanson	NPg	ENA Member
Gerry Boyd	SPEN	ENA Member
Steve Atkins	SSEN	ENA Member
Steve Halsey	UKPN	ENA Member
Tim Hughes	WPD	ENA Member
Richard Smith	NGET	ENA Member
Caroline Bragg	Renewable UK	Trade Association
Graham Pannell (vice-Chair)	Renewable Energy Systems (RES)	Nominated by Renewable UK
Frank Gordon	Renewable Energy Association (REA)	Trade Association
Joe Worthington	Powervault	Nominated by REA
Neil Durnos	Yunicos	
Hannah Smith	Scottish Renewables	Trade Association
Michael Rieley (alternate)		
Kate Dooley	Energy UK	Trade Association
Nicola Percival	Innogy Renewables UK	Nominated by Energy UK
Fruzsina Kemenes (alternate)		
Chris Marsland	EnerG	Nominated by AMPS & ADE
Emma Bridge (alternating)	Community Energy England Community Energy Scotland	Trade Association
Nicholas Grubbins (alternating)		
Steve Mockford	Gas Transportation Company (GTC)	Nominated by CNA
Nicola Waters	Solar Trade Association (STA)	Trade Association
Georgina Penfold	Electricity Storage Network	Trade Association
Corresponding DER-DNO Steering Group Members		
Name	Company	Type
Stephen Thompson; Andrew Cupples; Brian Moorhead	NIE	ENA Member
Jonathan Scurlock; Louise Staples	NFU	Trade Association
Neil Fitzsimons	MCCG	Trade Association

Last updated 28/06/2017